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E-Verify User Manual

This manual provides guidance on E-Verify processes and outlines the rules and responsibilities for employers and E-Verify employer agents enrolled in E-Verify. Users must follow the guidelines set forth in the E-Verify Memorandum of Understanding for Employers (MOU) and the rules and responsibilities outlined in this manual.

E-Verify User Manual

Users must follow the guidelines set forth in the E-Verify Memorandum of Understanding for Employers (MOU) and the rules and responsibilities outlined in this manual. For purposes of this manual, the term “employer” means any person, company, or other entity that is required to complete Form I-9, Employment Eligibility Verification, including any individual with an E-Verify user account.

1.0 Introduction - E-Verify

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E-Verify User Manual E-VeriFY M-775, E-Verify User Manual I Current as of August, 2017 Print Manual Table of Contents . File name: E-Verify User Manual Save as type: Adobe Acrobat Document Libraries Documents Music Pictures Videos Print Total: 139 pages Cancel save as PDF Destination Change.. Printer

How to Download Our Manuals in PDF - E-Verify

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E-Verify User Manual - Form I-9 Compliance

E-Verify confirms employment eligibility by comparing the employee's Form I-9

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information entered in E-Verify by the employer with the information in records available to SSA and/or DHS. When E-Verify checks the employee's information with records available to SSA and/or DHS, a case result is provided. Case result statuses can be initial, interim or final.

2.0 Initial Verification

E-Verify User Manual For Corporate Administrators | Current as of June 2018.
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E-Verify User Manual For Corporate Administrators

E-Verify USER MANUAL. 1.0 Introduction
2.0 Initial Verification 3.0 Case Results
4.0 Case ...

6.1 Overview Of User Roles - E-Verify

E-Verify checks information entered against records available to SSA and DHS. Once a case is created, a result is

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displayed. The chart below provides an overview of the case results that E-Verify may return. This section provides additional information on each case result. CASE RESULTS - OVERVIEW
Employment Authorized

3.0 Case Results - E-Verify

Welcome to the E-Verify User Manual for Employers! This manual provides guidance on E-Verify processes and outlines the rules and responsibilities for employers enrolled in E-Verify. All users must follow the guidelines set forth in the Memorandum of Understanding (MOU) and rules and responsibilities outlined in this User Manual.

E-Verify User Manual for Employers

E-Verify USER MANUAL. 1.0 Introduction
2.0 Initial Verification 3.0 Case Results
4.0 Case Resolution 5.0 Case Reports
6.0 Account Administration 7.0 Company
- Program Administrators 7.1 Add New
User 7.2 View Existing Users 7.3 Edit
Company Profile 7.4 Terminate Company

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Participation ...

7.0 Company - Program Administrators - E-Verify

E-Verify USER MANUAL 3.2

VERIFICATION IN PROCESS A case result of Verification in Process means that DHS cannot verify the data and needs more time. The case is automatically referred for further verification.

3.2 Verification In Process

E-Verify USER MANUAL. 1.0 Introduction

2.0 Initial Verification 3.0 Case Results

4.0 Case Resolution 5.0 Case Reports

6.0 Account Administration 7.0 Company

- Program Administrators 7.1 Add New

User 7.2 View Existing Users 7.2.1 Reset

User's Password 7.2.2 Delete User

Account ...

7.2.2 Delete User Account - E-Verify

E-Verify USER MANUAL 2.1.3 UNEXPIRED

DOCUMENT REQUIRED Employees must

present unexpired documents for Form

I-9 verification (see exception below)

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and for the employer to create an E-Verify case. If an expired document is entered into E-Verify, it generates an error message and you will not be allowed to continue creating the case.

2.1.3 Unexpired Document Required - E-Verify

This manual provides guidance on E-Verify processes and outlines the rules and responsibilities for employers enrolled in E-Verify. All users must follow the guidelines set forth in the 'E-Verify...

E-Verify User Manual for Employers

E-Verify USER MANUAL 3.3.2 CONFIRM EMPLOYEE DECISION After the employee is notified of the TNC and decides whether to take action to resolve the case result, the employee should acknowledge the decision on the Further Action Notice. Employees who choose to take action on a TNC are referred to SSA and/or DHS.

3.3.2 Confirm Employee Decision - E-

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Verify

To enroll, employers must electronically sign the E-Verify Memorandum of Understanding for Employers (MOU) which details the responsibilities of SSA, DHS and the employer. In addition, E-Verify users must agree to and follow the guidelines and responsibilities outlined in the MOU and this manual.

1.3 E-Verify Participation: Enrollment vs. Registration

This E-Verify User Manual is designed for use by participating employer s and/or those who will be performing employment eligibility verifications of newly hired employees. Although participation in E -Verify is voluntary, employers must consent to certain conditions which are detailed in this manual.

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